

**MINUTES - HEIDELBERG TOWNSHIP SUPERVISORS BUSINESS MEETING**  
**February 22, 2023**

**PRESENT:** David Randler, Terry Wolfe, Andrew George, Officer Matt Hook, Nicole Werner, Lori Brown, Thomas Schoener, Eileen Zerbe, Kevin Snyder, Ryan Zerbe, Mayor Dean of Wernersville, Michelle Davis

The meeting was called to order by Chairman Randler at 7:30pm

**AUDIENCE PARTICIPATION:**

**Eileen Zerbe** - no comment

**Ryan Zerbe** - Knox Boxes. Received pricing for a small Knox Box, approximately \$320, shipping & handling \$20. Wanted to simply pass information to board. Price increase will occur next month. Solicitor George stated typically an ordinance is put into place. Ryan Zerbe stated he was here to see if the township was interested in installing one at the township building, not proposing an ordinance. A Knox Box creates easy access to commercial buildings with master key for fire departments. Sup Wolfe feels it should be an option for property owners not mandatory. Sup Schoener asked if a letter can be mailed out regarding interested participation? Womelsdorf Borough does not have an ordinance in place, a Knox Box is voluntary for commercial property owners.

**Michelle Davis** - no comment

**Mayor Dean of Wernersville** - no comment

**MINUTES:** January 25, 2022 **MOTION** made by Sup Brown, **SECOND** Sup Schoener. **PASSED** unanimously.

**TREASURERS REPORT:** February, 2023 **MOTION** by Sup Schoener, **SECOND** by Sup Brown. **PASSED** unanimously.

**PAYMENT OF BILLS:** **MOTION** made by Sup Schoener, **SECOND** Sup Brown. **PASSED** unanimously.

**COMMITTEE REPORTS:**

**Police Report-** Report provided by Corporal Matt Hook (acting chief). South Heidelberg Township has awarded Officer Hook the position of Chief and has agreed to a 5 year contract, official action begins February 28th. Officer Hook thanked everyone for their support. Conversation with a Cop to be held on Wednesday, March 15th at 6pm at Ozgoods. This is an opportunity for the township residents to meet the police department and obtain crime tips. Jonestown Bank & Trust will be onsite as a representative.

**Sewer** – No Report

**Planning Commission** – No Report

**Roads, Building & Equipment** - 2022 International Truck has been delivered Road Inspection conducted February 17 with Chairman Randler, Secretary Werner, Larry Knoll & Garry Zerbe. Report

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provided to BOS. Solicitor George to send letter regarding 104 Ryeland Rd, blighted property. Secretary Werner to email Jen Van Dyke at TEI to obtain estimates for Chapel Ridge Estates, Birdsfoot/Blossom Dr, and Wooldtown Rd (including the bridge on Big Spring Rd and part of road from bridge to Lower Heidelberg Township line). Received C2C \$2,000 proposal for grading at Wooldtown Rd.

**MOTION** to award C2C Design contract for grading, no more than \$2,000 and pending finding past survey with Over the Mountain Surveyors by Sup Snyder,  
**SECOND** Sup Schoener. **PASSED** unanimously.

**Personnel** – No Report

**Recreation Board/Pool** – No Report

**Zoning Hearing Board** - No Report

**Building Inspectors Report** - Report Provided by TEI

**Engineers Report** - Report Provided by TEI

**SEO Report** - Report Provided by TEI

**Zoning Report** - Report Provided by TEI

**Communications** - No Report

**Solicitor's Report** - Report provided by Andrew George, Esq. Regarding John F. Martin Warehouse project on Zimmerman Farm, letter sent, requested developer sign an escrow and reimbursement agreement regarding items reviewed on the matter. No response from school regarding crossing guards. Bethany Agreement signed this evening.

**MOTION** made to sign repair and release agreement and addendum to service terms of Sewer Agreement with Bethany Children's Home by Sup Schoener, **SECOND** by Sup Brown.  
**PASSED** unanimously.

**CORRESPONDENCE:** Western Berks Ambulance Report, GFL Monthly Recycling Report, ARRO Water Services Monthly Report, Thank you card EM Kutz and Myrtle Hauck

**UNFINISHED BUSINESS:**

- Direct Deposit. Cory Pieffer's office does not recommend a 180 day deposit deadline. Direct - Deposit would include a nominal fee per paycheck.

**NEW BUSINESS:**

- UCC Appeals Board. The township needs to have a board in place, either through Berks County or joint. The UCC Appeals Board is responsible for decisions if appeals within the township are made. The joint board would obtain all costs and split equally. The county has a yearly fee that

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would cover all costs that may occur. Heidelberg Township and Womelsdorf Borough have a joint board as of 2005-06, however yearly nominations for representatives have not been followed through. Chairman Randler recommended joining the Berks County Board. Resolution and Non-negotiable agreement to be arranged through Solicitor George.

**MOTION** to authorize Solicitor George to proceed with preparing resolution and non-negotiable agreement by Sup Snyder, **SECOND** Sup Brown. **PASSED** unanimously.

- 2018 International Property Maintenance Code. TEI suggested the Township adopt 2018 code. Board has asked for a breakdown of differences between 2003 to 2018 codes.
- South Heidelberg PD Quarterly meeting to be held March 20th at 7pm. The following representatives from Heidelberg Township have RSVP'd, Sup Schoener, Sup Snyder, Secretary Werner, Chairman Randler. Officer Hook would like feedback from municipalities and share information.
- Ryeland Rd Superfund Site and additional funding. EPA will be excavating along railroad tracks on Ryeland Rd, the earliest is Spring.
- Bridge Inspection, Big Spring Rd over Furnace Creek. Met with John Fitzsimmons on February 13th. Suggestion is to caulk joints, mill off top of bridge, add membrane and repave. No weight restrictions required at this time.
- TEI request for final release of project located Manwiller property, 2073 N. Church Street.

**MOTION** to release Financial Security for the property at 2073 N. Church St, in the amount of \$56,916 by Sup Schoener, **SECOND** Sup Snyder. **PASSED** unanimously.

- Berks County TCC Delegate, all municipalities within the Conrad Weiser School District need to appoint a delegate.

**MOTION** to elect Keegan Worley as Berks County Tax Claims Committee Delegate and Gloria Grim as Alternate by Sup Brown, **SECOND** by Sup Snyder. **PASSED** unanimously.

**MOTION TO ADJOURN:** by Sup Snyder, **SECOND** by Sup. Schoener, **PASSED** unanimously at 8:31pm

**Next meeting will be held on March 29, 2023 at 7:30pm,  
Board of Supervisors Meeting**

Respectfully Submitted,

Nicole Werner, Township Secretary