

**MINUTES - HEIDELBERG TOWNSHIP SUPERVISORS WORKSHOP MEETING – May 14, 2020**

**PRESENT:** David Randler, Kevin Snyder, Terry Wolfe, Tom Schoener, David Manbeck, Solicitor Haws.

The meeting was called to order by Chairman Randler at 7:32pm

**EXECUTIVE SESSION** – to discuss employment matters from 6:30-7:30

**AUDIENCE PARTICIPATION:**

**MINUTES:** April 30th, 2020 minutes were circulated. **MOTION** by Sup Wolfe, **SECOND** by Sup Manbeck. Passed unanimously.

**TREASURERS REPORT:** NO REPORT

**PAYMENT OF BILLS:** None at the workshop meeting.

**2<sup>nd</sup> EXECUTIVE SESSION** – to discuss an add'l employment matter at 7:33, came out of the session at 8:32

**COMMITTEE REPORTS**

**Sewer** – No report

**Police & Fire** – No report

**Planning Commission** – No report

**Roads, Bldg. & Equip.** – Sup Schoener is going to get an additional quote for the curbing in Fry Manor.

**Personnel** - A motion was made by Sup Manbeck to hire Suzan Oxenreider as the new Twp Secretary/Treasurer at a rate of \$17/hr and with a 90 day probation period. It was seconded by Sup Schoener. Motion passed.

**Recreation Board/Pool** – No report

**Zoning Hearing Board** – No report.

**Building Inspectors Report** – No report

**Engineers Report** – No report

**Plumbing & SEO** – No report

**Communication** – No report

**UNFINISHED BUSINESS** -

**CORRESPONDENCE** -

**NEW BUSINESS** –

**MOTION TO ADJOURN** by Sup Snyder at 8:43. Seconded by Sup Wolfe. Passed Unanimously.

**Next Meeting is a workshop meeting on Thursday May 28<sup>th</sup> at 7:30 pm**



## **MINUTES - HEIDELBERG TOWNSHIP SUPERVISORS MEETING – May 28, 2020**

**PRESENT:** David Randler, Kevin Snyder, Terry Wolfe, Tom Schoener, David Manbeck, Solicitor Haws, Chief Grim, Brian Miller, Officer Jeffrey Futchko, Lori Brown.

The meeting was called to order by Chairman Randler at 7:30pm

**AUDIENCE PARTICIPATION:** Chief Grim circulated the Police Report. Brian Miller (President) from the Womelsdorf Rod and Gun Club presented the M4 originally given to the Heidelberg Police Department to Officer Jeffrey Futchko from the Womelsdorf Police Department.

**MINUTES:** May 14<sup>th</sup>, 2020 minutes were circulated. **MOTION** by Sup Wolfe, **SECOND** by Sup Snyder. Passed unanimously.

**TREASURERS REPORT:** The report was circulated. **MOTION** by Sup Snyder, **SECOND** by Sup Wolfe. Passed Unanimously.

**PAYMENT OF BILLS:** The Bills were presented for payment. **MOTION** by Sup Manbeck **SECOND** by Sup Wolfe. Passed unanimously.

### **COMMITTEE REPORTS**

**Sewer** – Ongoing concerns about sewer operations and billing to the township. The township is being overcharged by Robesonia Womelsdorf Sewer Authority. Sup Randler is refusing to pay the bill. There are issues with how the flow rates are being calculated. Sup Randler suggested initiating a law suit if not resolved over the matter. There was continued discussion on the curb replacement in Fry Manor. Awaiting final estimates.

**Police & Fire** – Report emailed. Questions from Sup Wolfe regarding new security staff at Bethany. Some residents had noticed and voiced concerns to Sup Wolfe. Chief Grim advised that the security is there to keep Bethany residents on campus and to keep visitors from the campus during COVID 19 restraints. Chief Grim also advised that a speed sign is being placed on Ryland Road to deter speeding. Residents have voiced concerned about speeding vehicles.

**Planning Commission** – No meeting in May.

**Roads, Bldg. & Equip.** – Bin blocks being placed. Road shoulder mowing has begun.

**Personnel** - Board welcomed Suzan Oxenreider as new township secretary. Sup. Snyder is coordinating training with the secretarial staff at South Heidelberg Township.

**Recreation Board/Pool** – Pool repairs/refurbishing completed. Pool to open on June 6<sup>th</sup> implementing Governor’s guidelines. They are anticipating a large number of people making use of the pool facility. Because other local pools are not opening, the pool will initially be open only to members. Playgrounds remain closed with the exception of the one at the pool which will open on 6/6.

**Zoning Hearing Board** – No report.

**Building Inspectors Report** – emailed

**Engineers Report** – emailed

**Plumbing & SEO** – No report.

**Communication** – Audit was approved. Suzan Oxenreider was designated “Right to Know” officer and will coordinate with Solicitor Hawes as necessary. Sup Snyder related information that the computer system in the office is outdated and can no longer be updated and suggested upgrading to a new computer in the township secretary’s office. Sup Snyder also discussed the current phone system and billing from Comcast. After discussion, Sup Snyder was authorized to make decisions necessary to make adjustments to the account.

**UNFINISHED BUSINESS**

Solicitor Hawes to advertise the sale of police cars. Sup Snyder to research pricing for new office computer. Sup Schoener to find new outside decorative lighting for township building and have replaced.

**CORRESPONDENCE** - None

**NEW BUSINESS** – New office hours have been moved to Monday – Friday, 9am until noon. Board will review hours if there are any complaints or concerns from the township residents.

**MOTION TO ADJOURN** by Sup Snyder at 9:08. Seconded by Sup Wolfe. Passed Unanimously.

Revised 6/25/20