

HEIDELBERG TOWNSHIP, Berks County
BOARD of SUPERVISORS
Meeting Minutes – August 20, 2025 at 7pm

BOARD MEMEBERS/REPRESENTATIVES PRESENT: Dave Randler, Dennis Miller, Thomas Schoener, Lori Brown, Kevin Snyder, Secretary Nicole Werner, Andrew George Esq., Detect Robert Heiden

OTHERS PRESENT: Eileen Zerbe, Kathy Yarnall, Geneva Berger

The meeting was called to order by Chairman Randler at 7:00pm

AUDIENCE PARTICIPATION:

Eileen Zerbe – No comment

Geneva Berger – Had questions regarding the recent car break-ins in Fry Manor. Detective Heiden stated that all vehicles which were entered were unlocked.

Kathy Yarnall – Noticed less water trucks on Ryeland Rd. Sup Miller stated work is being completed on the Bethany pumps.

MINUTES: MOTION made to pass July 16, 2025 Board of Supervisors meeting minutes by Sup Snyder, **SECOND** Sup Miller. **PASSED** unanimously.

TREASURERS REPORT: MOTION made to approve the July, 2025 treasurer’s report by Sup Snyder, **SECOND** by Sup Brown. **PASSED** unanimously.

PAYMENT OF BILLS: MOTION made by Sup Miller, **SECOND** Sup Schoener. **PASSED** unanimously.

COMMITTEE REPORTS:

Police Report - Report provided by Chief Hook, reported by Detective Heiden. 74 calls to service in the month of July. Calls of interest: speed enforcement with 20 vehicles stopped, second speed detail later in the month, partnered with Berks County Adult Probation for training.

Fire Report – N/A

EMC Update – Our office received notice from the State the Mike Palm has been approved to be our Township EMC. The BOS has agreed to move forward with purchasing items prior to Womelsdorf getting their approval.

MOTION made to appoint Michael Palm as Heidelberg Township’s Emergency Management Coordinator by Sup Snyder, **SECOND** by Sup Miller. **PASSED** unanimously.

MOTION made to purchase equipment for EMC by Sup Snyder, **SECOND** by Sup Brown. **PASSED** unanimously.

Committee reports continued . . .

AAA Foundation Grant – Steve Bright provided the Township with possible grants through the AAA Foundation. Secretary Werner to contact Larry Knoll for items needed, along with the possibility of items for the EMC (Michael Palm)

Sewer Report – Chairman Randler proposed raising shut off notices to \$50 and raising the connection fee to \$100.

MOTION made to raise the sewer shutoff notice to \$50 and the reconnection fee to \$100 by Sup Snyder, **SECOND** by Sup Miller. **PASSED** unanimously.

Fry Manor Pump Station Repair – ARRO performed inspection of pumps and noticed the pumps were running continuously, ARRO shut the pumps down. Slaymakers had been contacted for inspection of flow.

Planning Commission – No report

Roads, Building & Equipment –

- Roadwork Bid Opening, Double Sealcoating: As stated on MunicBid, bids were open on August 20th at 11pm. Asphalt Industries was the winning bid at \$182,505.65 (Stricker Rd/North Heidelberg Township portion in the amount of \$3,817.00). Township will have to hire a contractor to line the road.

MOTION made to except the Asphalt Industries bid at \$182,505.65 by Sup Schoener, **SECOND** by Sup Snyder. **PASSED** unanimously.

- Hill Rd Addressing: With the new construction of a residential property and recent sale Berks County EMS suggested naming the lane. Per the BOS, the lane has been noted as Lizzy Lane. Secretary Werner to coordinate with Brian Weller at Berks County EMS.

MOTION made to rename the dirt portion of Hill Rd to Lizzie Lane by Sup Snyder, **SECOND** by Sup Miller. **PASSED** unanimously.

- Municipal Parking Lot Paving/Pool Parking Lot Grading/Stormwater/Paving Project in 2026: Jen provided estimates as follows, Pool lot \$54,064.50 (French drain along bank with riprap at drain, add stone to bank). Municipal lot \$32,493.00.

MOTION made to move forward with TEI to prepare bid package together with projects as options. Bids to be open by the end of 2025 and projected to be completed by May 1, 2026 by Sup Miller, **SECOND** by Sup Schoener. **PASSED** unanimously.

Personnel – No report

Recreation Board/Pool – Claim in the process of being submitted to Norfolk Southern for damages during July 1st flood.

Committee reports continued . . .

Zoning Hearing Board – Hearing to be schedule for Martin/Hill Rd property. No building permits, under 600 sq ft and operating an AirBnB. BOS has noted they are not opposing concepts of short-term rentals but the BOS is not taking a position on the Martin property.

Western Berks Joint PC Board – Alternate board member is needed. Meeting scheduled for Thursday, August 21, 2025. Discussion to be updated of Western Berks Comprehensive Plan.

MOTION made to split cost of Western Berks Comprehensive Plan equally with the 5 municipalities by Sup Snyder, **SECOND** by Sup Schoener. **PASSED** unanimously.

MOTION made to elect Thomas Schoener as Western Berks Joint PC representative for Heidelberg Township by Sup Snyder, **SECOND** by Sup Brown. **PASSED** unanimously.

Engineers Report – Report provided by TEI.

SEO Report - Report Provided by TEI

Zoning Report - Report Provided by TEI

Communications – No report

Solicitor’s Report – Solicitor report provided by Andrew George, Esq. Lower Heidelberg Township requested the 5 acres at Big Spring Farm be changed from Heidelberg Township to Lower Heidelberg Township. Heidelberg Township is not interested in the proposal. Ryeland Rd/Kissling lien, confirmed time frame to revive lien is 20 years.

CORRESPONDENCE:

- RWMA Meeting Minutes
- Western Berks Ambulance Report
- ARRO Water Services Monthly Report
- IFS Group Monthly Pension Reports
- Casella Tonage Report

Secretary to send thank you letter to business, volunteers and fire department assisting with CW Community Pool clean up.

UNFINISHED BUSINESS:

- N/A

NEW BUSINESS:

- **Tax Refund due to reassessment:** Action to be taken on \$27.11 tax refund for David and Cindy Wolfskill, 1785 N. Church Street.

MOTION made to approve tax refund for 1785 N. Church Street by Sup Snyder, **SECOND** by Sup Miller. **PASSED** unanimously.

- **Rascal Shack LLC, Notice of Judgement:** failure to pay fine. Turned over to Kozloff Stoudt.

New Business continued . . .

- **2026 Minimum Municipal Obligation Pension Plan.**

MOTION to sign the 2026 Minimum Municipal Obligation Plan by Sup Snyder,
SECOND by Sup Brown. **PASSED** unanimously.

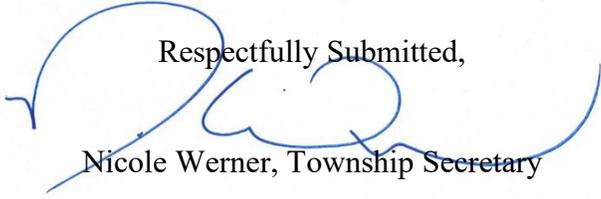
- **Short Term Rental discussion**

- **Auditor:** Heidelberg Township needs to contract services for the 2025 audit. BOS recommended Secretary Werner to contact William G. Koch and Associates and Tracy Etchberger

MOTION TO ADJOURN: by Sup Snyder, **SECOND** by Sup Miller, **PASSED** unanimously at 8:47pm.

Next meeting will be held on September 17, 2025 at 7:00pm.

Respectfully Submitted,



Nicole Werner, Township Secretary