

**HEIDELBERG TOWNSHIP, Berks County**  
**BOARD of SUPERVISORS**  
**Meeting Minutes – December 17, 2025 at 7pm**

---

**BOARD MEMEBERS/REPRESENTATIVES PRESENT:** David Randler, Lori Brown, Thomas Schoener, Kevin Snyder, Nicole Werner, Andrew George, Esq., Corporal Oxenford

**OTHERS PRESENT:** Eileen Zerbe, Bob Martin (Womelsdorf Volunteer Fire), John Christian (Robesonia Fire), Michael Manno, Greg Schwartz (SteckBeck Engineering), Mervin High, Merle Hurst

The meeting was called to order by Chairman Randler at 7:00pm

**AUDIENCE PARTICIPATION:**

**Eileen Zerbe** – No comment

**Michael Manno** - Discuss burning on property and Ordinances. Mr. Manno was burning logs, trees and brush. Would like to know why the fire and police department were called to his property. He contacted Martin Mulch (would need to truck and pay a fee), Zwicky (no longer handles) and Zimmermans (same as Martins Mulch). Per Chairman Randler, Hopewell Nursery from Birdsboro will come onsite to chop and mulch. Township will look into possible change to the Ordinance or Resolution for exemptions.

**MINUTES: MOTION** made to pass November 19, 2025 Board of Supervisors meeting minutes by Sup Snyder, **SECOND** Sup Schoener. **PASSED** unanimously.

**TREASURERS REPORT: MOTION** made to approve the November, 2025 treasurer's report by Sup Brown, **SECOND** by Sup Snyder. **PASSED** unanimously.

**PAYMENT OF BILLS: MOTION** made by Sup Snyder, **SECOND** by Sup Brown. **PASSED** unanimously.

**COMMITTEE REPORTS:**

**Police Report** - Report provided by Corporal Oxenford. November 46 total calls to Heidelberg, additional 5 at Bethany, 62 traffic citations issued, 18 warnings, 1 criminal arrest. Largest calls were for welfare checks. PD completed annual firearms training.

**Womelsdorf Fire (Bob Martin)** - ladder truck has sold. Honeybrook Fire purchased. Tanker sold, going to Missouri.

**Robesonia Fire (John Christian)** - November 40 calls. Calls to note, male in cardiac arrest at Ozgoods, Furnace Rd tree rescue discussion. First incentive programs handed out. Santa arrives Friday at 7pm.

**Sewer Report** – No report

**Planning Commission** – No report

**Roads, Building & Equipment** – 2011 GMC and 1997 International sold and titles transferred. Triangle worked on radios. Power washer purchased.

*Committee reports continued . . .*

**Personnel** – No report

**Recreation Board/Pool** – Deck the House contest end on December 20 and winners will be announced on December 23.

**Zoning Hearing Board** – No report

**Western Berks Joint PC Board** – Meeting canceled. David Hunter has resigned from BCPC. Therefore, at the moment, the BCPC is no longer in agreement with splitting the cost of the comprehensive plan update.

**Engineers Report** – Report provided by TEI.

**SEO Report** - Report Provided by TEI

**Zoning Report** - Report Provided by TEI

**Communications** – No report

**Solicitor’s Report** – Solicitor report provided by Andrew George, Esq. Tabled Womelsdorf Work Comp payment till next month.

**CORRESPONDENCE:**

- RWMA Meeting Minutes
- Western Berks Ambulance Report
- LPL Financial Monthly Pension Reports
- ARRO Water Services Report

**UNFINISHED BUSINESS:**

- Approve 2026 Budget

***MOTION** made to approve the 2026 Budget by Sup Snyder, **SECOND** by Sup Schoener.  
**PASSED** unanimously.*

**NEW BUSINESS:**

- Berks County TCC Executive Committee appointment of primary delegate. Resolution required.

***MOTION** made to nominate Kevin Sndyer as Berks County TCC Executive Committee primary delegate by Sup Brown, **SECOND** by Sup Schoener. **PASSED** unanimously.*

- Hurst Auto Land Development Waivers. Greg Schwartz with Steckbeck Engineering & Surveying, Inc. Asking for motion to grant stormwater management plan is not necessary due to net decrease in impervious coverage.  
MOTION Schoener  
SECOND Snyder

*New Business continued . . .*

- Property Tax, 11 Crossgate Lane. Never received initial tax bill due to incorrect address, owner asked the penalty be removed.

***MOTION** made to remove penalty from tax bill for 11 Crossgate Drive due to incorrect mailing address by Sup Schoener, **SECOND** by Sup Brown. **PASSED** unanimously.*

- 2025 Auditor: Jones & Company has forwarded a quote (25' \$9,500, 26' \$10,000, 27' \$10,500)

***MOTION** made to accept the quote from Jones & Company for the 2025, 2026 and 2027 audits by Sup Snyder, **SECOND** by Sup Schoener. **PASSED** unanimously.*

- Recycling Ordinance, discussion on changes regarding exemptions.

**EXECUTIVE SESSION:** adjourned at 8:41pm

**MOTION TO ADJOURN:** by Sup Snyder, **SECOND** by Sup Brown, **PASSED** unanimously at 9=8:42pm.

**Next meeting will be held on January 5, 2026 at 7:00pm.**

Respectfully Submitted,



Nicole Werner, Township Secretary