

HEIDELBERG TOWNSHIP, Berks County
BOARD of SUPERVISORS
Meeting Minutes – January 21, 2026 at 7pm

BOARD MEMEBERS/REPRESENTATIVES PRESENT: David Randler, Thomas Schoener, Dennis Miller, Kevin Snyder, Nicole Werner, Andrew George, Esq., Chief Matthew Hook

OTHERS PRESENT: Geneva Berger, Ryan Zerbe (Womelsdorf Volunteer Fire), Michael & Carol Manno, Vincenzo Giannotti, Julian Marshall, Mark & Lori Wensel

The meeting was called to order by Chairman Randler at 7:00pm

AUDIENCE PARTICIPATION:

Geneva Berger – No comment

Vincent Giannotti - Discussion regarding, 418 E Penn Ave, sewer billing.

Julian Marshall - President of Womelsdorf Library. Wanted to introduce himself and welcome others to the library.

Michael & Carol Manno – Follow up discussion on Burn Ordinance.

Mark & Lori Wensel - discussion regarding hearing for Jeff Martin Air BnB, would like an update/status. Solicitor Andrew George is not participating in the hearing.

MINUTES: MOTION made to pass December 17, 2025 Board of Supervisors meeting minutes by Sup Snyder, **SECOND** Sup Miller. **PASSED** unanimously.

MOTION made to pass January 5, 2026 Reorganization meeting minutes by Sup Snyder, **SECOND** Sup Miller. **PASSED** unanimously.

TREASURERS REPORT: MOTION made to approve the November, 2025 treasurer’s report by Sup Snyder, **SECOND** by Sup Miller. **PASSED** unanimously.

PAYMENT OF BILLS: MOTION made by Sup Miller, **SECOND** by Sup Snyder. **PASSED** unanimously.

COMMITTEE REPORTS:

Police Report - Report provided by Chief Hook. 49 total calls to Heidelberg, 1 traffic citation and 4 warnings. The Annual PD Meeting will be held on March 25th at 7pm.

Womelsdorf Fire (Ryan Zerbe) – No report

Sewer Report – No report

Planning Commission – No report

Committee reports continued . . .

Roads, Building & Equipment – '97 International has been picked up. Good comments on the road crew from last snowstorm. Last 100 tons of salt was ordered. The streetlight at Crossgate Ln and Church St was knocked over during snowstorm. A repair request was sent to PPL.

Personnel – No report

Recreation Board/Pool – No report

Zoning Hearing Board – No report

Western Berks Joint PC Board – No report

Engineers Report – Report provided by TEI.

SEO Report - Report Provided by TEI

Zoning Report - Report Provided by TEI.. Follow up on all properties listed in the report.

Communications – No report

Solicitor's Report – Solicitor report provided by Andrew George, Esq.

CORRESPONDENCE:

- RWMA Meeting Minutes
- LPL Financial Monthly Pension Reports
- ARRO Water Services Report
- Email from Gwen Weiser, appreciation to road crew.

UNFINISHED BUSINESS:

- Recycling Ordinance Discussion on changes, possible action. Solicitor George stated municipalities have to be careful with burning restrictions. He spoke with Jane Meeks at BC Solid Waste Authority. DEP does not foresee any issues with utilizing a similar ordinance as Exeter Township's Ordinance with a few changes regarding agricultural exemptions.

NEW BUSINESS:

- Grosfilex Tax Reimbursement (re-assessment). TABLED to next month.
- Legacy Auto, LLC permit reimbursement. Payment in the amount of \$207.50

MOTION made to reimburse Legacy Auto, LLC \$207.50 for over payment of sign permit by Sup Snyder, **SECOND** by Sup Schoener. **PASSED** unanimously.

EXECUTIVE SESSION: adjourned at 8:22pm

MOTION TO ADJOURN: by Sup Miller, **SECOND** by Sup Schoener, **PASSED** unanimously at 8:23pm.

Next meeting will be held on February 18, 2026 at 7:00pm.

Respectfully Submitted,



Nicole Werner, Township Secretary

HEIDELBERG TOWNSHIP, Berks County
BOARD of SUPERVISORS
Re-Organization Meeting Minutes – January 5, 2026 6pm

PRESENT: David P. Randler, Thomas Schoener, Kevin Snyder, Lori Brown, Dennis Miller, Nicole Werner, Chief Matthew Hook, Solicitor Andrew George, Esq.

The meeting was called to order by Chairman Randler at 6:00pm with the pledge of allegiance.

PUBLIC COMMENT: No comments

ELECTION of OFFICERS:

Chairman David Randler **NOMINATED** Kevin Snyder as temporary chairman. **MOTION** was made by Sup Lori Brown, **SECOND** by Sup Dennis Miller. **PASSED** unanimously.

Sup Kevin Snyder made a **MOTION** to appoint Nicole Werner as temporary secretary. **MOTION** was made by Chairman David Randler, **SECOND** by Sup Thomas Schoener. **PASSED** unanimously.

ELECTION for 2026 CHAIRMAN:

Sup Kevin Snyder **NOMINATED** David Randler. **MOTION** to close nominations by Sup Dennis Miller, **SECOND** by Sup Lori Brown. **PASSED** unanimously.

Chairman David Randler **NOMINATED** Sup Kevin Snyder as Vice chairman. **MOTION** to close nominations by Sup Dennis, Miller, **SECOND** by Sup Thomas Schoener. **PASSED** unanimously.

The meeting was turned over to Chairman Randler.

OFFICERS for 2026
Chairman: David Randler
Vice Chairman: Kevin Snyder

Sup Kevin Snyder made a **MOTION** to appoint Nicole Werner as Secretary, **SECOND** Sup Dennis Miller. **PASSED** unanimously.

Sup Kevin Snyder made a **MOTION** to appoint Nicole Werner as Secretary, **SECOND** Sup Thomas Schoener. **PASSED** unanimously.

APPOINTMENTS of POSITIONS and EMPLOYEES

Road Master -	Thomas Schoener
Solicitor -	Andrew George, Esq with Kozloff Stoudt Attorneys
Engineer -	Technicon Enterprises, Inc.
Zoning Inspector -	Technicon Enterprises, Inc.
Building Inspector -	Technicon Enterprises, Inc.
Sewage Officer -	Technicon Enterprises, Inc.
Emergency Management Coordinator -	Michael Palm
Plumbing/Electrical Inspector -	Technicon Enterprises, Inc.

APPOINTMENTS of POSITIONS and EMPLOYEES continued . . .

Wastewater Engineer - Ebert Engineering
Zoning Hearing Board Solicitor - Michael Gombar, Esq
Equipment Operators - Garry Zerbe, Larry Knoll, Dale Auman, Norman Ohlinger, Greg Kissling,
and all Township Supervisors

MOTION made by Sup Kevin Snyder to appoint the above listed people/firms to their respective positions, **SECOND** by Sup Dennis Miller. **PASSED** unanimously.

SALARIES for 2026

Equipment Operators - \$30.00 (\$27.91 in 2025)
Full Time Road Crew – salaried at \$72,500 and 23 PTO days (\$66,718 and PTO in 2025)
Laborer - \$20.25 (\$19.25 in 2025)
Supervisors - \$30.00 (\$27.91 in 2025)

Sup Lori Brown made a **MOTION** to approve and present for approval to the Auditors the hourly rates as stated above for 2026, **SECOND** by Sup Kevin Snyder. **PASSED** unanimously.

SECRETARY – Sup Kevin Snyder made **MOTION** to set the hourly rate for the Secretary at \$30.00 (\$26.00 in 2025), **SECOND** by Sup Dennis Miller. **PASSED** unanimously.

TREASURER – Sup Kevin Snyder made **MOTION** to set the hourly rate for the Treasurer at \$30.00 (\$26.00 in 2025), **SECOND** by Sup Lori Brown. **PASSED** unanimously.

CLERK– Sup Thomas Schoener made **MOTION** to set the hourly rate for the Treasurer at \$20.00 (\$15.00 in 2025), **SECOND** by Kevin Snyder. **PASSED** unanimously.

CLEANING SUPPORT– Sup Kevin Snyder made **MOTION** to set the hourly rate for the Treasurer at \$20.00 (\$15.50 in 2025), **SECOND** by Lori Brown. **PASSED** unanimously.

TECHNICON ENTERPRISES, Inc. - Sup Lori Brown made **MOTION** to approve the Technicon Enterprises, Inc. 2026 fee schedule, 5% increase for Zoning and Engineering (**Resolution #1-2026**), **SECOND** by Sup Thomas Schoener. **PASSED** unanimously.

TECHNICON ENTERPRISES, Inc. - Sup Kevin Snyder made a **MOTION** to resolve to contract with Technicon Enterprises, Inc. II, and the following licensed Sewage Enforcement Officers: Quinn Haller (03477), Michael L. Reinert (03034), Jennifer Van Dyke (03888), and Bryan Woerner (04146) to administer the Heidelberg Township Sewage Facilities Ordinance. ***Resolution #2-2026**, **SECOND** by Sup Lori Brown. **PASSED** unanimously.

SOLICITOR - Sup Kevin Snyder made a **MOTION** to set solicitor’s hourly rate at \$195/hour with no retainer, associate’s hourly rate at \$175/hour and paralegal’s hourly rate as \$155/hour (2025 - \$195/hour solicitor, \$170/hour associate, \$150/hour paralegal), **SECOND** by Sup Dennis Miller. **PASSED** unanimously.

TREASURER’S BOND – Sup Lori Brown made a **MOTION** to set the treasurer’s bond at \$750,000. **SECOND** by Sup Kevin Snyder. **PASSED** unanimously.

TAX COLLECTOR’S BOND – Sup Kevin Snyder made **MOTION** to set the tax collectors bond at \$63,449.00. **SECOND** by Sup Dennis Miller. **PASSED** unanimously.

MILAGE – Sup Kevin Snyder made a **MOTION** to adopt **Resolution #3-2026** setting the mileage rate at .65 cents per mile (2026 IRS rate), **SECOND** by Sup Dennis Miller. **PASSED** unanimously.

ROAD INSPECTION PAY - Sup Lori Brown made **MOTION** to set the annual road inspection reimbursement at \$85 per current Supervisor in attendance and \$150 for newly elected Supervisors, **SECOND** by Sup Kevin Snyder. **PASSED** unanimously.

SUPERVISOR PAY – Sup Lori Brown made a **MOTION** to recommend to the Auditors to set the pay for attendance at each current Supervisor’s meeting at \$85 per meeting, not to exceed \$3,135 a year and \$150 per meeting, not to exceed \$3,135 per year for newly elected Supervisors, **SECOND** by Sup Dennis Miller. **PASSED** unanimously.

SUPERVISORS APPOINTMENTS

- Sewer - Brown/Randler
- Police & Fire - Snyder/Randler
- Planning Commission – Snyder/Miller
- Roads, Bldgs & Equip - Schoener/Randler
- Emergency Management – Michael Palm
- Recreation Board - Brown/Snyder
- Zoning Hearing Board - Randler
- Personnel - Randler/Schoener
- Western Berks Planning Commission - Randler
- Berks Cooperative Purchasing Council - Snyder

Sup Kevin Snyder made **MOTION** to appoint designated Supervisors to the above appointments, **SECOND** by Sup Lori Brown. **PASSED** unanimously.

BANK DEPOSITORY - Sup Lori Brown made **MOTION** to appoint Jonestown Bank and PLGIT (Pennsylvania Local Government Investment Trust as the depositories for 2026, **SECOND** by Sup Kevin Snyder. **PASSED** unanimously.

MEETING DATES for 2026 – Sup Lori Brown made a **MOTION** to approve the following meeting dates: Board of Supervisor’s meeting dates: Jan 21, Feb 18, March 18, April 15, May 20, June 17, July 15, Aug 19, Sept 16, Oct 21, Nov 18, Dec 16, all meetings at 7:00pm. Planning Commission meetings the 1st Wednesday of the month at 7:00pm as needed. Workshop meetings on the 2nd Thursday of the month at 7:00pm as needed and Western Berks Joint Planning Commission the 3rd Thursday of the month at 7:00pm as needed, **SECOND** by Sup Kevin Snyder. **PASSED** unanimously.

AUDITOR - Sup Kevin Snyder made **MOTION** to appoint Eli Hostetter at Jones & Co, PC as Auditor for calendar year 2025, **SECOND** by Sup Dennis Miller. **PASSED** unanimously.

COMPUTER ADMINISTRATOR - Sup Kevin Snyder made a **MOTION** to appoint Joe Purfield as computer administrator for calendar year 2026, **SECOND** by Sup Lori Brown. **PASSED** unanimously.

PLANNING COMMISSION – No appointments for 2026

ZONING HEARING BOARD – Sup Dennis Miller made **MOTION** to appoint Cathy Price to the zoning hearing board, **SECOND** by Sup Kevin Snyder. **PASSED** unanimously.

AUDITORS – Sup Thomas Schoener made a **MOTION** to appoint Brady Snyder, Jeffrey Werner, Michael Yoh as auditors for 2026 with a one time payment of \$35.00, **SECOND** by Sup Lori Brown. **PASSED** with Sup Kevin Snyder abstaining from vote.

VACANCY BOARD CHAIRMAN - Sup Kevin Snyder made **MOTION** to appoint Steve Heimback as the Vacancy Board Chairman, **SECOND** by Sup Thoams Schoener. **PASSED** unanimously.

RECREATION BOARD – No appointments for 2026

POLICE PENSION BOARD - Sup Thomas Schoener made **MOTION** to appoint David Randler as the Police Pension and Non-Uniform Pension Board Chairman, **SECOND** by Sup Kevin Snyder. **PASSED** unanimously.

WESERN BERKS JOINT PLANNING COMMISSION - Sup Lori Brown made **MOTION** to appoint David Randler and Kevin Snyder to the Joint Planning Commission, **SECOND** by Sup Dennis Miller. **PASSED** unanimously.

DELINQUENT PER CAPITA TAXES - Sup Kevin Snyder made a **MOTION** to appoint Statewide Tax Recovery as collector of delinquent taxes, **SECOND** by Sup Dennis Miller. **PASSED** unanimously.

BERSK EIT – Sup Kevin Snyder made a **MOTION** to appoint Berks EIT as collector of the Local Services Tax, **SECOND** by Thomas Schoener. **PASSED** unanimously.

POLICE PENSION PLAN - Sup Lori Brown made **MOTION** to eliminate contribution to the Police Pension Plan for the year 2026 (**Resolution #4-2026**), **SECOND** by Sup Kevin Snyder. **PASSED** unanimously.

VOTING DELEGATE for CONVENTION – No Delegate for 2026 calendar year.

PA SEWAGE FACILITIES ACT – Sup Kevin Snyder made a **MOTION** to adopt **Resolution #5-2026** - the PA Sewage Facilities Act, which enables Heidelberg Township to collect money at the end of the year from DEP, **SECOND** by Sup Dennis Miller. **PASSED** unanimously.

2026 MUNICIPAL TAX – Sup Lori Brown made a **MOTION** to set the following 2026 tax rates: County 8.345, Township 1.5, EMS .25 and the following Light Tax, Fry Manor \$30, Chapel Ridge Estates \$28, Brossman Heights \$100, **SECOND** by Sup Dennis Miller. **PASSED** unanimously.

NEW BUSINESS

- UCC Board of Appeals, Intergovernmental Agreement

MOTION made by Sup Kevin Snyder to sign the UCC Board of Appeal Intergovernmental Agreement, **SECOND** by Sup Dennis Miller. **PASSED** unanimously.

With no further business a **MOTION** to adjourn was made at 6:25pm by Sup Kevin Snyder, **SECOND** Sup Dennis Miller. **PASSED** unanimously.

Next meeting will be held on Wednesday, January 21st, 2026 at 7:00pm.
Board of Supervisors Meeting

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read 'Nicole Werner', with a large, stylized initial 'N'.

Nicole Werner, Township Secretary